

# Privacy Policy for AMA CREATIVE PRODUCTS LLC

## (Email Communications)

This Privacy Policy outlines how AMA CREATIVE PRODUCTS LLC ("we," "us," or "our") collects, uses, maintains, and discloses information collected from clients and prospective clients ("you" or "your") via email transmissions. This policy applies solely to email-based communications and does not cover information collected through other means or on our website, if any.

### 1. Information We Collect via Email

When you communicate with AMA CREATIVE PRODUCTS LLC via email, we may collect certain personally identifiable information (PII) and other details, including but not limited to:

- Your name
- Your email address
- Your company or organization name (if applicable)
- Content of your email messages, including inquiries, requests, feedback, and any other information you choose to provide.
- Attachments to your email messages.

### 2. How We Use Your Email Information

The information collected through email transmissions is used for the following purposes:

- **To Respond to Inquiries:** We use your email content to understand your needs and respond to your questions, comments, or requests for information about our products and services.
- **To Provide Services:** If you become a client, we will use email to communicate regarding projects, services, invoices, and other operational aspects of our business relationship.
- **Customer Support:** To provide ongoing support and address any issues you may encounter.
- **Internal Record Keeping:** For administrative and operational purposes, including maintaining a record of our communications and services provided.
- **Marketing Communications (with consent):** With your explicit consent, we may use your email address to send you updates, newsletters, promotional materials, or other information about our products, services, or events that we believe may be of interest to you. You will always have the option to opt-out of these communications.

### 3. Data Retention

We retain email communications for as long as necessary to fulfill the purposes for which they were collected, to comply with legal obligations, resolve disputes, and enforce our agreements.

#### 4. Data Security

We are committed to ensuring that your information is secure. We implement reasonable administrative, technical, and physical safeguards to protect the information collected via email from unauthorized access, disclosure, alteration, or destruction. However, no email transmission or electronic storage method is 100% secure, and we cannot guarantee absolute security.

#### 5. Sharing Your Email Information

AMA CREATIVE PRODUCTS LLC does not sell, trade, or rent your email information to third parties. We may share your email information in the following limited circumstances:

- **Service Providers:** We may share information with trusted third-party service providers who assist us in operating our business (e.g., email hosting providers, project management tools), provided they agree to keep this information confidential and use it only for the purposes for which we disclose it to them.
- **Legal Requirements:** We may disclose your information if required to do so by law or in response to valid requests by public authorities (e.g., a court order or government agency request).
- **Business Transfers:** In the event of a merger, acquisition, or sale of all or a portion of our assets, your email information may be transferred as part of that transaction.
- **With Your Consent:** We may share your information with other third parties with your explicit consent.

#### 6. Your Rights

You have certain rights regarding the personal information we hold about you via email communications. These rights may include:

- **Access:** The right to request copies of the personal information we hold about you.
- **Correction:** The right to request that we correct any inaccurate or incomplete information.
- **Erase:** The right to request that we delete your personal information, under certain conditions.
- **Opt-Out:** The right to opt-out of receiving marketing communications from us at any time by following the unsubscribe instructions included in our emails or by contacting us directly.

To exercise any of these rights, please contact us using the information provided below.

## 7. Changes to This Privacy Policy

AMA CREATIVE PRODUCTS LLC reserves the right to update this email Privacy Policy at any time. When we do, we will revise the "last updated" date at the bottom of this page. We encourage you to review this policy periodically to stay informed about how we are protecting the information we collect.

## 8. Contact Us

If you have any questions about this Privacy Policy, the practices of this company, or your dealings with us regarding email communications, please contact us at:

AMA CREATIVE PRODUCTS LLC  
[ [info@amacp11.com](mailto:info@amacp11.com) ]  
*Last Updated: July 22, 2025*

**Contact Information:** [info@amacp11qr.com](mailto:info@amacp11qr.com) <http://www.amacp11.com/>  
<http://www.amacp11qr.com>

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